



Advertisement No ...134.... Dated .11/01/2023

**REQUIRED**

Applications with complete bio-data are invited for filling-up the under mentioned contractual posts in State Organ and Tissue Transplant Organization (SOTTO) (Technical & Non-Technical) under RIMS, Ranchi, an autonomous institute under Government of Jharkhand.

Sl. No.	Name of Posts	No. Of post	Educational Qualification	Fixed Monthly Emoluments
1	Joint Director	01	Essential and minimum qualifications of the post. 1. MBBS 2. MD/MS or DM/MCH in any medical speciality/super speciality with 6 years experience in the speciality for non-teaching cadre and 13 years for GDO cadre <b>Desirable Qualifications: -</b> 1. Experience in organ donation and procurement at supervisory level. 2. Participation in various global/regional/country meetings/symposium/workshop on organ procurement and transplantation especially on cadaveric donation issues.	Rs. 1,20,000/-
2	Transplant Coordinator: SOTTO	01	Essential and minimum qualifications of the post. 1. Graduate in Health Sciences (e.g. BSc Nursing or BDS or MBBS or BPT etc.) 2. Postgraduate in Social Sciences with experience and background of Social Sciences. <b>Desirable Qualifications: -</b> Sufficient training in Organ Transplant coordination /Tissue Banking. Person with previous work experience of working in the Tissue Bank will be preferred	Rs. 35,000/-
3	Programme Assistant cum Data Entry Operator (D.E.O.)	01	<b>Essential and minimum qualifications of the post.</b> 1. Graduate from a recognized University. 2. Diploma in Computer proficiency from a Govt. recognized Institute for one year. 3. Preference to the experienced persons working in Health-related institute.	Rs. 25,000/-

Bony  
21/1/22

Asin  
21/1/22

## INSTRUCTION FOR THE CANDIDATES

1. **How to Apply:** Complete application in prescribed Proforma, with bio-data in all respects, signed by the candidate, should reach in the office of the **Nodal Officer, State Organ and Tissue Transplant Organization (SOTTO), Rajendra Institute of Medical Sciences, Ranchi-834009** on/or before **January 31, 2023 till 5.00 PM** by **Registered/Speed Post only**. After the due date and time (i.e January 31, 2023 till 5.00PM) applications or any other documents shall not be accepted. The institute shall not be responsible for postal delay.
2. The appointments against the above posts will be made on a **purely contractual basis for a period of 12 months** or till the program continues; whichever is earlier.
3. Fixed monthly remuneration as mentioned against each post will be paid.
4. **The envelope should be super scribed with the post applied for.**
5. Separate applications should be sent if the candidate is applying for more than one post in separate envelope.
6. The discipline/subject for which the application(s) is/are being submitted needs to be indicated clearly.
7. Self attested photocopies of the mark sheets of all examinations, certificate(s) of educational qualifications & all testimonials showing experience etc. and one self attested passport size photographs should be attached with the application form.
8. Incomplete application will not be considered.
9. Employees of Government or Semi-government departments should apply through proper channel. However advance copy shall also be accepted provided proof of seeking No Objection Certificate from the employer is annexed with the application.
10. The candidate must be a citizen of India.
11. Director, RIMS, Ranchi reserves the right to reject all or any application without assigning any reason.
12. The post being single and contractual in nature, reservation rules are not applicable.
13. Canvassing in any form and /or bringing in any influence will be treated as disqualification.
14. The candidate shall not be allowed to join the service of RIMS, Ranchi unless he/she is relieved from previous organization.
15. If any information/ document given by candidate in application form is found to be false and forged, candidature will be cancelled or service will be terminated.
16. Director RIMS, Ranchi reserved right to cancel this advertisement at any time as per exigency.
17. All disputes shall lie in jurisdiction of Ranchi.
18. Advertisement and schedule of interview and related information shall only be displayed through the official website [www.rimsranchi.org](http://www.rimsranchi.org) . Prescribe Application Format is as under:

### APPLICATION FORMAT

Advertisement No.....

Application for the post of.....

1. APPLICANT'S NAME (In block letters).....
2. FATHER'S NAME (In block letters).....
3. DATE OF BIRTH: .....
4. SEX:..... 5. NATIONALITY: .....
6. RELIGION.....
7. MOBILE NO:..... 8. Email: .....
9. COMPLETE ADDRESS: (Including Pin Code)
  - i. CORRESPONDENCE: .....
  - ii. PERMANENT: .....
10. EDUCATIONAL QUALIFICATIONS (From Matriculation Onward)

Self Attested  
photograph

*B. W.*  
21/1/22

*D. P.*  
21/1/22

S.No.	Examination (s) passed	Name of College/ Institute	Board/University	Yr. of Passing with marks (%)	No. of attempts

11. DESIRABLE /EXPERIENCES:

S.No.	Institute/Organisation	Post held	From	To	Total duration

12. LIST OF SELF ATTESTED COPIES OF TESTIMONIALS WITH PAGE NO. OF ENCLOSURES:


13. Registration No.: CENTRAL / STATE COUNCIL (Attached proof), if any: .....

14. DECLARATION:

I,..... S/o, W/o..... do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect. I hereby convey my consent for cancellation of my candidature.

Place:

Date:

Signature of the Candidate

*[Handwritten Signature]*  
 06/01/2022  
 Director,  
 Rajendra Institute of Medical  
 Sciences, Ranehi  
*[Handwritten Signature]*  
 21/12/22  
*[Handwritten Signature]*  
 21/12/22