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ADVERTISEMENT NO. DR/2022/368

DATE 31/12/2022

Application are invited from suitable Indian nationals for appointment for the following purely temporary posts (on contractual basis) for a period of 6 months and position may be extended depending on the need and requirement of Dean Research Office.

The interested candidates may turn up for walk-in-Interview along with their duly signed application form mentioning personal details (1) Name (2) Father's Name (3) Date of Birth (4) Details of Qualification (5) Work experience (6) Present Address for Communication with contact number and Email ID with a passport size photograph along with copies of all relevant documents at the time of Walk-in-Interview. Candidates have also to bring all the above mentioned documents in original for necessary verification during the Walk-in-Interview. Walk-in-Interview is scheduled to be held on 3rd January 2023 at 10:00AM at Dean Research Office, Administrative Block 3rd Floor RIMS, Ranchi, Jharkhand, 834009.

APPLICATION FOR FOLLOWING TEMPORARY POSTS IN DEAN RESEARCH OFFICE

Sl.No.	Eligibility criteria	Upper Age Limit
1	Data entry operator Cum Accountant Cum Clerk Essential: Graduate of a recognized university or equivalent; Should possess a speed of not less than 8000 key Depression per hour for data entry work. Desirable: MBA/ Post graduate in commerce or Accounts . Two Years experience in handling Data and Accounts related matters. Salary : 18000 per month	50 Years
2	Attendant Essential: 12 th / Intermediate in any stream. Desirable : Minimum one year experience of Working in Government set up. Salary : 15800 per month	30 Years

Important Note for Applicants:

1. Only those who have obtained a degree as a regular student will be considered.
2. Candidates must bring originals of certificates for verification when coming for interview in attending the interview online or send a scanned copy in case of attending the interview online.
3. Incomplete applications or applications received after the due will not be entertained.
4. Only shortlisted Candidates will be invited. No TA/DA will be given for the same.
5. Age relaxation may be considered for SC/ST/OBC/PWD candidates as per Govt. Of Jharkhand rules.
6. Any dispute will be addressed under the Jurisdiction of Ranchi court only.

Dean (Research)
Rajendra Institute of
Medical Sciences
Ranchi

Dean Research
RIMS, Ranchi

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