

RAJENDRA INSTITUTE OF MEDICAL SCIENCES, RANCHI

(An Autonomous Institute under the Govt. of Jharkhand)

GUIDELINES FOR THE CANDIDATES TAKING ADMISSION IN MBBS COURSE IN THE ACADEMIC YEAR 2025 – 26:

- Candidates coming for admission under All India Quota (AIQ) **MUST** report at the Student Section, Ground Floor, Administrative Building, RIMS Campus.
- Candidates coming for admission under State Quota (SQ) during the 1st round of counselling **MUST** report at the New Academic Block, RIMS Campus. For subsequent rounds they **MUST** report at the Student Section, Ground Floor, Administrative Building, RIMS Campus.
- Candidates **MUST** duly fill all the Forms/Affidavits/Bonds supplied to them by the authorized staffs of the institution.
- Candidates **MUST** produce the following documents **IN ORIGINAL** to the Reporting Official(s) for verification:
 1. Matric/Class 10th/Equivalent Examination Passing Certificate or Marksheet for the verification of Date of Birth (DOB).
 2. Matric/Class 10th/Equivalent Examination Admit Card.
 3. I. Sc./Class 12th/Equivalent Examination Admit Card.
 4. I. Sc./Class 12th/Equivalent Examination Passing Certificate.
 5. I. Sc./Class 12th/Equivalent Examination Marksheet.
 6. College/School Leaving Certificate (CLC/SLC) & Character Certificate.
 7. Migration Certificate.
 8. Residential Certificate in prescribed format (For State Quota candidates).
 9. Caste/EWS Certificate (if applicable) in prescribed format.
 10. PWD Certificate (if applicable) in prescribed format.
 11. NEET UG – 2025 Admit Card.
 12. NEET UG – 2025 Rank Letter.
 13. NEET UG – 2025 Allotment Letter.
 14. Rank Letter/Allotment Letter issued by JCECE Board (For State Quota candidates).
 15. Copy of AADHAR CARD of the candidate & both parents/*guardians*
 16. Six recent passport size Photographs.
- All the above documents **WILL REMAIN SUBMITTED** in the **STUDENT SECTION** until he/she completes the course OR upgraded to some other College/Institution in subsequent rounds of counselling.
- Scheme of the counselling will be **STRICTLY** as per the guidelines of the counselling authorities i.e. Medical Counselling Committee (MCC) & JCECE Board.
- Candidates **MUST** follow the rules & regulations laid by the counselling authorities.

- Candidates **MUST** abide by the latest & updated counselling schedule of MCC & JCECE Board & they **MUST** adhere to the timeline mentioned for different activities.
- Candidates are advised to visit at <https://mcc.nic.in/> & <https://jceceb.jharkhand.gov.in/> frequently for any change in the counselling schedule or any latest update in the rules & regulations of the counselling process.
- All payments **MUST** be done at the Student Section OR Account Section of RIMS, Ranchi **NOT** to any link or QR Code provided by some unauthorized person.
- In case of upgradation in the next round of counselling, 50% of the Admission Fees will be refunded. For getting the refund, an application along with the **ORIGINAL** Fee Receipt **MUST** be submitted to the account section furnishing Bank Account details of the candidate.
- In case of resignation from the institute, **NO FEE** will be refunded.
- Beware of any fraudulent person or agency who may pose false claim or may ask for bribe regarding the counselling or admission process. Any such suspicious activity **MUST** immediately be brought in notice of the members of the Counselling Committee. For any monetary loss or for the loss of any document as a consequence of such mishappening to anyone, RIMS administration & Counselling Committee will not be held responsible.
- Candidates **MUST** fill the **ONLINE ANTI-RAGGING UNDERTAKING** by visiting the website <https://antiragging.in/> and he/she **MUST** submit a printed copy of the same at the Student Section.
- Candidates **MUST** visit at Dean Student Welfare (DSW) Office for hostel related queries.
- Parents/Guardians are **NOT ALLOWED** to accompany their wards to the Admission Arena.
- Candidates/Parents/Guardians **MUST** follow the discipline & they **MUST** wait till their turn comes.
- Any breach in the decorum may attract serious disciplinary actions.
- Any dispute or doubt will be resolved by the officials of the Institutional Counselling Committee (ICC) as per the guidelines received from the Director, Dean or any other competent authority.

Shirish K.
21/07/2025
Nodal Officer
UG Counselling, RIMS, Ranchi

Anupam Prasad.
25.07.2025
for Admission In-Charge
MPBS Course, RIMS, Ranchi

AS
25/07/25
Dean Academics
RIMS, Ranchi