

RAJENDRA INSTITUTE OF MEDICAL SCIENCES, RANCHI

Advertisement No.....576.....Dated.....30/3/26

Walk In Interview

Application with complete Bio-Data are invited for walk in Interview to filling- up the post of following post at Rajendra Institute of Medical Sciences, Ranchi, An Autonomous Institution under the Government of Jharkhand on Contractual basis for one year.

Sl No	Name of Posts	No of Posts	Category	Pay	Date & Time of Interview
01	Protocol officer	01	ST	1. person eligible for the post will get the fixed pay of Rs. 41,000/- (no additional allowances will be granted)	15-04-2026 09:00 AM

1. Qualifications:

- Bachelor's degree or equivalent experience in a related field.
 - Proven experience in event Planning and Protocol management.
 - Excellent interpersonal, communication, and organizational skills.
 - Ability to work effectively in a fast – paced environment.
 - Strong understanding of hospitality standards and customer service principles.
2. He/She should not be accused officer/employee in any pending enquiry and should have an impeccable track record in terms of integrity.
3. Maximum Age 40 years as on 15 April 2026.

INSTRUCTION FOR THE CANDIDATES

1. Application duly filled in prescribed format and signed by the candidate along with all relevant self attested copy of certificates to be submitted at the time of interview.
2. Walk In Interview will consists of written test followed by personal interview.
3. The candidates are required to produce original of all enclosed documents for verification at the time of interview.
4. Separate application duly filled in prescribed format is to be submitted, if the candidate is applying for more than one post.
5. Self attested photocopies of all certificate(s) such as all mark sheets (Undergraduate), postgraduate passing certificate along with oneself attested passport-size-photograph are required to be attached with the application form.
6. Applications not filled in prescribed format will not be considered.
7. Employees of Government or Semi-government institutions must bring No Objection Certificate from the employer at the time of interview.
8. The candidate must be a citizen of India.
9. No TA/DA will be given to the candidates for Walk-in-interview.
10. Reservation policy as per Jharkhand Government Rules will be applicable.
11. Canvassing in any form and/or bringing in any influence will be treated as disqualification.
12. If any information/ document given by candidate in application form is found to be false and forged, candidature will be cancelled or service will be terminated.
13. Director, RIMS, Ranchi reserves the right to cancel this advertisement without assigning any reason.
14. All disputes are subject matter of Ranchi Jurisdiction.
15. Advertisement is also available on website www.rimsranchi.ac.in
16. Prescribe Application Format is as under:
17. The contract is renewable for maximum 2 years subject to satisfactory performance/till regular appointment in the vacant post.

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APPLICATION FORMAT

Advertisement No.....
Application for the post and dept. of(contractual basis),at Rajendra Institute of Medical Sciences, Ranchi-09.

1. APPLICANT'S NAME (In block letters) :
2. FATHER'S/HUSBAND'S NAME (In block letters):.....
3. DATE OF BIRTH :.....
4. SEX..... 5. NATIONALITY
6. RELIGION : 7. CATEGORY (Write whether Category out of Gen/ST/SC/BC-I/BC-II).....
8. ADDRESS (Including Pin Code No., Mobile No. & Email)



- i. CORRESPONDENCE:
ii. PERMANENT :.....

9. EDUCATIONAL QUALIFICATIONS (Starting from matriculation) :

S.No.	Examination (s) passed	Name of College/ Institute	Board/University	Yr. of Passing with marks(%)	No. of attempts

10. WORK EXPERIENCES:

S.No.	Name of Department	Post held	From	To	Total duration

11. DETAILS OF APPLICATION FEE: Bank Name & Branch D.D. No. with Date..... Amount
12. LIST OF SELF ATTESTED COPIES OF TESTIMONIALS WITH PAGE NO OF ENCLOSURES:

13. DECLARATION:

I.....S/o, W/o.....do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found, false or incorrect, I hereby convey my consent for cancellation of my candidature.

Place:
Date:

Signature of the Candidate

Administrative Officer,
Rajendra Institute of Medical Sciences, Ranchi.

30/3/26 30.3.26 30/3/26