

RAJENDRA INSTITUTE OF MEDICAL SCIENCES, RANCHI

Tender paper for Supply & Installation of Close Circuit Camera and recording System, RIMS, Ranchi

Tender Notice No. 1366 dated 28.02.2015

Issued to

M/s _____

Against money receipt number/RIMS, dated :

Cashier
RIMS, Ranchi

Tender for supply & installation of Close Circuit Camera and recording System of RIMS, Ranchi

To,

M/s _____

Dear Sir,

Director, Rajendra Institute of Medical Sciences, Ranchi invites you to tender for supply & installation of Close Circuit Camera System at RIMS, Ranchi.

The conditions of contract which will govern any contract made are as under. Any special conditions attached in tender will also be part of the conditions

If you are in a position to quote for supply & installation in accordance with requirements stated in tender notice & tender form, you must also furnish all the information called for, along with your tender.

This tender is non transferable.

All legal matter in respect to this tender will be subject to jurisdiction of Hon'ble Jharkhand High Court, Ranchi.

The last date of submission of tender paper by registered posts / speed post only, is 18.03.2015 latest by 4:30 p.m.

Yours faithfully

Sd/-
Director
Rajendra Institute of Medical Sciences,
Ranchi

**OFFICE OF THE DIRECTOR
RAJENDRA INSTITUTE OF MEDICAL SCIENCES, RANCHI
Bariatu, Ranchi – 834009 (Jharkhand)**

General Terms & Conditions

1. The terms and conditions mentioned in tender notice no. 1366 dated 28.02.2015
2. The tender should be submitted in duplicate complete with specification, literature, leaflet along with catalogues etc. leaving no room for back references.
3. Bids are to be submitted in complete technical aspects including original EMD, Affidavit etc., except price bid.
4. Technical Specification should be in the proforma / format given below :

A. Price Bid Proforma :

Sl. No.	Name of Items with their Make Model & complete specification	Unit Price in Indian Rs.	Tenderer's detail technical specification of Items	Price FOR destination with installation charges, training to staff on turn key basis with all taxes (INR)
1	C.C. Camer Capicity (as per specification enclosed)			
2	DVR			
3	LAN			
4	Alternate power supply arrangement and others			

Note :

1. All the electrical items will have to be supplied & installed by the tenderer
1. Before quoting the tender & before participating in the meeting the tenderers must have to visit the sites & they have to discuss with authority for location & confirmation of site.

Full signature of the tenderer with seal

Designation :

Dated :

E. Rate for essential civil, electrical works & furnitures for smooth running & installation of the system. (Tenderers have to give details of civil (including furnitures) & electrical works to be done for smooth running of machine). Rs.
..... (in words Rs.....)

(in words Rs) with five years comprehensive guarantee/warranty with all accessories, spares, manpower & turnkey maintenance works.

6. Price of Comprehensive maintenance contract with all spares after expiry of guarantee period for five years :-

Year	C.M.C. Rate in Indian Rs. (per year)
1 st Year	
2 nd Year	
3 rd Year	
4 th Year	
5 th Year	

Note :

- (1) Price of C.M.C. for five years will also be considered during price comparative evaluation.
- (2) Warranty as well as CMC will cover (inclusive of) all spares, accessories & turnkey works and it will also cover :-
 - i. All kind of UPS including the replacement of batteries, monitors, cameras, lenses, wires, stabilizers, & other accessories (if any) will be supplied & installed by the bidders without charging any extra cost under warranty & C.M.C.

Full signature of the tenderer with seal

Name
(in capital letters)

Designation

Sd/-
Director
Rajendra Institute of Medical Sciences
Ranchi

7. List & specifications of equipments :-

DVR Specification

- Channels:-4 , or 8, or 16,or 32,
- H-264 video Compression Technology
- Full D1 Real-time Recording
- One Audio for one Camera
- HDD Support 4 GB
- Full HD 1080P
- Device Cloud-easy Management through IP or Over Internet.
- Theft protection
- Multiplex Operation: - Live, Record, Playback, Network Backup, PTZ,Email,Video Blind, Motion Detection, Video Loss & zoom.
- Mobile Surveillance(Andriod/sybian/iphone/blackberry/windows/)
- Backup & Storage:- Usb Pen drive,portable HDD & Network Backup, CMS utility.

Dome Camera Specification

- IR Dome Camera 1000 TVL High Resolution 1280H.
- 1/3 DIS Image Sensor.
- 2.8 mm~12mm Verifocal Lens.
- IR 30 to 40 mtr range.
- Day & Night ICR.
- Video System –PAL.
- Digital Noise Reeducation (DNR)

Bullet IR Camera Specification

- IR verifocal Bullet Camera.
- 1000 TVL High Resolution 1280H.
- 4~9mm Verifocal Lens.
- IR range Upto 30~40 Mtr.
- 30-40 IR LED.
- Day & Night ICR.
- Video System :-PAL.

Power Supply Specification

- Power Supply To Camera From Power Backup System(Alternate power backup arrangement muste be supplied & installed by the bidder for 24hr x 7 days recording)
- Power Supply as per need of Camera Power.

CCTV LED Monitor Specification

- (1) 19" 720P (Full HD)
- (2) 27" 1080P (Full HD)
- (3) 32" 1080P (Full HD)

LAN System

Including wires + all fittings + monitors + UPS (to supply power to cameras DVR & Monitors)

8. The tenderers have to mention clearly the names and technical specifications of the relevant accessories which they will supply along with the main equipment, free of cost in their price bid.
9. The price should be inclusive packing, carriage & installation cost.
10. The total cost of each equipments should be quoted in figures and words.
11. The price quoted should be valid for at least two years from the date of opening of tender.
12. The intending tenderers should produce the copy of manufacturing registration certificate. In case of authorization – original authorization certificate issued by the manufacturer in the name of Director, RIMS, Ranchi. The authorization must be valid at the time of tender opening.

13. The tenderer must enclose registration certificate of Jharkhand Sales tax/JVAT along with update respective clearance certificate or If the bidding agency is not registered under Jharkhand Sales tax department then they must give an undertaking through notary affidavit that "They will supply & install the equipment/items at fixed destination after payment of JVAT/Jharkhand Sales tax on their own & they will make their own arrangements for customs clearance in case of imported equipments. They shall not demand any document from Director, RIMS for clearance or duty exemption/waiver/relief in this regard."
14. The tenderer should furnish the warranty / guarantee period of the complete system.
15. The tender without EMD will be ignored straightway.
16. The EMD value is Rs. 20,000/- (Twenty thousand) only
17. Incomplete tender will be summarily rejected.
18. The EMD will be refunded in full to the unsuccessful tenderers after finalization of tender and in case of successful tender, the EMD will be refunded only after expiry of warranty / guarantee period.
19. The full EMD shall be forfeited in case of backing out of the offer after acceptance.
20. The successful tenderer have to supply the items in accordance with the specification as finalized and approved by the purchase committee.

Full signature of the tenderer
With seal and date

Designation.

21. Contractor Form 'A'

Telegraph Address :-
Telephone No. :
Telex No. :
Fax No.

From

(Full name and address of the tenderer)

To

The Director
Rajendra Institute of Medical Sciences,
Ranchi.

Sir,

1. I / We hereby offer to supply the stores detailed in the schedule here to such position thereof as you may specify in the supply order at the price given in the said schedule and agree to hold the order (offer) open till it is opened. I/We shall be bound by communication of acceptance within the prescribed time.

2. I / We have understood the instructions to tenderers and terms conditions of contract for contract concluded by Director, RIMS as contained in schedule & tender notice. We have thoroughly examined specification drawing or pattern quoted in the schedule here to and am/are fully aware of the nature of the stores required.
3. The following pages have been enclosed to and from part of this tender's technical bid

Yours faithfully

Signature of tenderer

Address

Dated

Seal.....

22. All documents duly completed, signed and sealed should be enclosed with your tender offer failing which your quotation will be treated as incomplete.

Technical compliance report duly filled and signed with seal of the bidder.

The bidders must fill all the rows/columns of this compliance report. This report will be inspected & evaluated by purchase committee and accordingly documents will be verified on the concerned page numbers.

Sl. No.	Enclosures required	Have you enclosed it? write clearly Yes or No	If yes then on page no. of this bid.
1.	Photocopy of JVAT (Sales tax) Registration certificate in Jharkhand State.	Yes or No	Page No.
2.	Photocopy of JVAT/Sates tax clearance certificate of Jharkhand State, valid at the time of opening of technical bid. OR If the bidding agency is not registered under Jharkhand sales tax department, then they must give an undertaking through notary affidavit that "They will supply the equipment/items at RIMS, Ranchi after payment of JVAT/Jharkhand Sales tax on their own & they will make their own arrangements for custom clearance in case of imported equipments. They shall not demand any document from RIMS for JVAT/custom clearance/duty exemption / waiver/relief in this regard".	Yes or No	Page No.
3.	(i) Whether manufacturer or authorized dealer	Yes or No	On Page No.
	(ii) If authorized dealer then write names of the original manufacturers and enclose the authorizations issued to you. e.g.	Yes or No	On Page No.
	a. Authorization letter of M/s	Yes or No	On Page No.

	b. Authorization letter of M/s and so on	Yes or No	On Page No.
4.	Income Tax PAN No. (e.g. XYZA1234G) also mention clearly that PAN No. of proprietor or PAN no. of Company	Yes or No	On Page No.
5.	Demand Draft No. dated issued by (name of bank) amount Rs. in favour of Director, RIMS, Ranchi.	Yes or No	On Page No.
6.	Affidavits through first class magistrate / Notary Public, mentioning that – “Our company has not been black listed or convicted in the past by any Hospital Organization or by any Government / Semi government organization / P.S.U.s / C.B.I / C.C.I & free from all kind of litigation/allegations.	Yes or No	On Page No.
7.	Technical specifications with catalogue & dimensions of equipment, accessories & details of turnkey works. The bidders have to provide complete layout plan of the constructions & electrical works (if any) required and to be done by the bidder within their offer for installation & functioning of the complete system.	Yes or No	On Page No.
8.	I.T. return certificate & balance sheet of the bidders for last three financial year.	Yes or No	On Page No.
9.	Bidders acceptance letter/undertaking that they shall provide five years comprehensive warranty & then after five years comprehensive maintenance contract with all spares, accessories & labour charges for all the equipments.	Yes or No	On Page No.
10.	ISO/CE/BIS/FDA certificate in the name of equipment manufacturing company. It must be shown in the certificate that this certificate is for particular product.	Yes or No	On Page No.
11.	For price justification all the bidders have to enclosed the order copy/copies issued by any govt./semi govt./PSUs for the same equipment model in th bidder offer. Note : In the technical bid the bidders shall enclose the order copy without price i.e. after deliting the prices but in their price bids all the bidders must have to enclosed the previous order copies with their price value.	Yes or No	On Page No.
12.	The bidders have to enclosed/confirm the list of	Yes or No	On Page No.

institutions regarding installations and functioning of the same make & model equipment within last three years. The purchaser or technical committee may verify or confirm the bidders documents from the concerned institutes.		
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Note :

1. Sales tax form JVAT-504 G / Road permit / Entry tax etc. of Govt. of Jharkhand will not be issued by authority. It will be responsibility of the bidders to arrange JVAT form 504-G or any other documents related to sales tax / entry tax on their own.
2. If any of the above enclosures are of more than one page then in the page number columns write clearly on page no. to page no.
3. Without filling the compliance report the offer will be rejected directly at the time of technical evaluation.
4. All the bidders have to provide soft copy of their technical specifications (same as they have submitted in hard copy of technical bid) in PEN drive also. PEN drive must be submitted by all the bidders at the time of opening of technical bid in front of purchase committee.

Certificate of Compliance

I Mr. / Mrs. / Miss on behalf of M/s (Name of firm / company) do hereby confirm that I have verified the above compliance report, it is duly filled. Our technical bid consists of total (No. of pages) (in words)

Signature of the Bidder
with date & seal of the firm / company

23. Please enclose photocopies of your complete registration certificate with DGS&D / NSIC / DGQA, (if any) as applicable, which should be valid on the date of tender opening.
24. Price bid of technically acceptable offers would only be opened for which either the respective firm would be invited through telephone / fax or the same may be opened with display in the notice board in case telephone message can not be passed on.
25. The following information should be given in the offer by tenderers :-
 - a. Complete configuration of the main equipments.
 - b. Relevant (must) accessories should be supplied with the equipment, if it is required for running the complete system.
 - c. Optional accessories, if any.
26. Liquidated damages shall be levied for delay in supplies as per Governing Rules.
27. Guarantee For Equipments : All quotees firms shall confirm guarantee of the complete equipments as well as for the turnkey works done by the bidder under this tender for 5 years of trouble free working from real date of handover, installation & functioning. During warranty as well as CMC period they will undertake repairs if needed within 03 days of intimation. If the downtime of machine passed 72 hours

- then penalties for equipment having value less than Rs. 2 (Two) Lakhs will be @Rs. 1000/- every day after downtime & for equipments having value above Rs. 2 (two) Lakhs the penalty will be @Rs. 2000/- every day after down time They shall also indicate in their technical bids, how many precautionary physical check-up would be carried out by them during guarantee period
27. The successful tenderer shall have to submit security deposit equal to 10% of the value of the contract in form of Bank guarantee pledged to Director, RIMS, Ranchi. The bank guarantee shall be valid for minimum period of 68 months.
 28. Tenders / Quotations are to be submitted in duplicate. Number of pages, leaflets / pamphlets, catalogue drawings etc. should be tied separately and marked original / duplicate. However, the tender inquiry document issued by RIMS should be attached with original copy of tender / quotation.
 29. Technical bids & Price bids should be kept sealed separately superscribing the envelope "Technical Bid" & "Price Bid" and Tender Notice No. & Tenderers name with full address & telephone numbers.
 30. The tenderers shall give a clear and guaranteed delivery period for completion of supply & installation and functioning of the complete system in their bid and they have to maintain the time frame.
 31. Tenderers are required to answer all the question mentioned in the schedule & should return the same duly signed and filled along with form "A"
 32. The tendering firms shall note that the supplies will be made in accordance with the specification mentioned in the tender.
 33. Nevertheless, the purchaser shall be liable for price variation after final approval by purchase committee.
 34. The tenderer has to mention clearly the quality, specification, names of companies for consumables like films & others to be used in the machines for optimum quality results. The tenderer has to assure in written about the local availability of consumables in their tender.
 35. If the supplier, having been called upon by the purchaser to furnish security deposit (S.D.), failed to furnish the same within the period provided it shall be lawful for the purchaser to forfeit the E.M.D. and to cancel the contract.
 36. The purchaser shall be entitled and it shall be lawful on his part to forfeit the amount of security deposit in whole or in part in the event of any default, failure or neglect on the part of the supplier in the fulfillment of performance in all respect of the contract under references or any other contract with the purchaser or any part thereof to the satisfaction of the purchaser.
 37. The security deposit shall remain in full force and effect during the period that would be taken for satisfactory performance and fulfillment of in all respects of the contract i.e. since final acceptance of the goods/equipments or any other by the consignee and be valid upto guarantee period of the equipments to be purchased.
 38. After complete installation of the equipment the supplier shall inform the technical committee or the concerned authority in writing for inspection & functioning of the equipments. If the inspecting officer finds that pre-inspection of the consignment is not as required then the consignment is liable for rejection.
 39. Contractor / Seller hereby declare that the goods / stores / articles sold / supplied / installed to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification & particulars mentioned in the contract.
- The contractor / seller hereby guarantees that the said goods / articles would continue to confirm to the description and quality aforesaid for a period of Five years from the date of final installation.

- a. Warranty to the effect that before joining out of production for the spare parts they will give in adequate advance notice to the purchaser of the equipment so that the later may undertake the balance of the life time requirements.
- b. Warranty to the effect that they will make available the blue prints of drawings of the spares if & when required in connection with the main equipment.
40. The following clauses are required to be confirmed :-
- a. Free routine servicing (at least 2 visits of their engineers at site in one year) will be carried out by the firm till guarantee period.
- b. The firms will make available full engineer support package (ESP) including essential maintenance and recommended spares for maintenance of the equipment for further 05 years after the guarantee period.
- c. The following set of documents in respect of the equipments are also required to be supplied by the firm :-

Literature	Distributions	Quantity
(i) Operation instructions	With each equipment	2 sets each
(ii) Wiring diagram	Inspecting authority (Concerned authority)	2 sets
(iii) Maintenance service manual	Inspecting authority	2 sets
(iv) Spare parts lists indicating cost	(Concerned authority)	2 sets

- d. The tenderers should quote the latest models. Quotations for out dated models of equipments will not be entertained.
41. Payment terms as follows : 100% payment after successful installation & functioning of the complete ordered system. No payment shall be made in advance.
42. Price bids and technical bids should be separately sealed, covers duly superscribed. Both the bids should be in duplicate. Both these sealed bids should be put in another main envelope duly sealed & mentioning following informations.

Tender notice no. 1366 dated 28.02.2015 .

Date & time of opening : 20.03.2015 at 12.30 P.M.

Sd/-
Director
Rajendra Institute of Medical Sciences,
Ranchi

Signature of Tenderer
Name (in block letters) : _____
Capacity in which tenderer is signed : _____
Address in full : _____
Dated : _____ Seal _____


Director
Rajendra Institute of Medical Sciences
Ranchi.

**OFFICE OF THE DIRECTOR
RAJENDRA INSTITUTE OF MEDICAL SCIENCES, RANCHI -834009,
JHARKHAND**

Short Tender Notice No 1366.

/RIMS, Ranchi, Dated : 28-02-2015

NOTICE INVITING SHORT TENDER

Sealed offers are invited in two bid system (Technical & Price Bids) by speed post/ registered post only from original equipment manufacturer or authorized dealer for supply and installation of Close circuit camera system with LAN wiring & other accessories at RIMS, Ranchi on turnkey basis. Tender will not be accepted by hand or any other agency.

Important dates & informations for Tenders		
1.	Date of issue of tender documents	From 03.03.2015 to 17.03.2015 (The intended bidders may purchase tender document on any working day upon payment of tender cost Rs. 500/- to RIMS Cashier.
2.	Last date of submission of sealed tender documents (Only by speed post / Registered post)	On 18.03.2015 till 04:30 P.M. (At RIMS, Ranchi)
3.	Opening of technical bid & discussion on technical issues.	On 20.03.2015 at 12:30 P.M onwards in RIMS administrative conference hall, in front of purchase committee. All the bidders or their duly authorized representative must represent the tender opening for discussion & queries of purchase committee.

Note: For rest terms and conditions of the tender please visit RIMS website www.rimsranchi.org from 02.03.2015.

Sd/-
Director
Rajendra Institute of Medical Sciences
Ranchi.

In case of lack of any essential required documents the tenders will be rejected - The list of essential required documents which must be submitted with technical bid of the bidders :

- i. Photocopy of JVAT (Sales tax) Registration certificate in Jharkhand State.
- ii. Photocopy of JVAT/Sates tax clearance certificate of Jharkhand State, valid at the time of opening of technical bid.

OR

If the bidding agency is not registered under Jharkhand sales tax department, then for above (i) & (ii) paras they must give an undertaking through notary affidavit that "They will supply the equipment/items at RIMS, Ranchi after payment of JVAT/Jharkhand Sales tax on their own & incase of imported goods, they will make their own arrangements for custom clearance. They shall not demand any document from RIMS for JVAT/custom clearance/duty exemption/waiver/relief in this regard".

- iii. Manufacturing certificate or original copy of authorization of original equipment manufacturer in the name of bidder for bidding on their behalf. (Photocopy or fax copy will not be valid).
- iv. I.T. PAN no. of the bidder.
- v. Earnest money in form of Demand Draft issued by any nationalized bank only amounting Rs. 20,000/- (Rupee Twenty thousand only) in favour of Director, Rajendra Institute of

Medical Sciences, Ranchi.

- vi. Affidavits through first class magistrate / Notary Public, mentioning that –
 - (a) “Our company has not been black listed or convicted in the past by any Hospital Organization or by any Government / Semi government organization / P.S.U.s / C.B.I / C.C.I & free from all kind of litigation/allegations”,
 - (b) That the firm has no vigilance case/CBI/FEMA/CCI case pending against him/supplier (Principal)
 - (c) That the firm is not supplying the same item, at lower rate quoted in the tender, to any government organization or any other institute.
 - (d) That the firm shall supply all the consumable required to run the CCTV (if needed by the End user i.e. Purchaser) uninterruptedly during warranty & CMC Period.
- vii. Technical specifications with catalogue & dimensions of equipment, accessories & details of turnkey works with line diagram measurement for their offered turnkey works & quantity of items under turnkey. The bidders have to provide complete layout plan of the constructions & electrical works (if any) required and to be done by the bidder within their offer for installation & functioning of the complete system.
- viii. Certificates of ISO/CE/BS/NFPA/HTM etc (as mentioned in tender paper for particular items) in the name of original equipment manufacturer. The certificate must be clear & showing the name of items for which it is issued to the manufacturer.
- ix. I.T. return certificate & balance sheet of the bidders for last three financial years.
- x. Bidders acceptance letter/undertaking that they shall provide five years comprehensive warranty & then after five years comprehensive maintenance contract with all spares, accessories & labour charges for complete system.

Other terms & conditions of tender :

1. Technical part should contain the documents & request for proposal and all such details as mentioned in the term of reference or tender paper.
2. Financial part should contain the financial bid inclusive of equipment, accessories, all admissible turnkey works, warranty, guarantee, C.M.C., taxes etc and the prices of consumable.

(Note:- (i) The offered price will be valid for a minimum period of two years.

(ii) No price escalation for hardware's/accessories/equipment/turnkey etc will be acceptable during warranty/guarantee or CMC period, whatever circumstances may be.

(iii) Price escalation will be considered only for consumable items, but only atleast after two years from the date of handover of the complete project.

3. Details with respect to terms and conditions & list of items and submission of such proposal can be obtained from “Term of Reference” i.e. tender document/paper & on RIMS website - www.rimsranchi.org
4. If required by the technical committee, all the tenderers have to organize practical demonstrations of the same model/machine/plant at their nearest installation site to the

nominated technical team of RIMS, Ranchi on tenderer's own cost before finalization of technical evaluation report.

6. The undersigned reserves the right to accept or reject in part or as a whole any of the proposal received without assigning any reason thereof.
7. Any legal matter related to this tender shall be under jurisdiction of Hon'ble Jharkhand High Court, Ranchi.
8. Before participating the bid, the bidders may visit the site at RIMS, Ranchi and may have discussion with the concerned Faculty / H.O.Ds regarding their requirements & quarries. All the works under this tender shall be awarded to a single bidder on turnkey basis. i.e. in any case work will not be distributed in between or among the bidders.
9. Price Bid of only those bidders will be considered who will qualify the technical documents parts as well as technical specification parts.
10. No payment shall be made in advance, whatever circumstances may be.
11. The bidding prices will be valid at least for two years or the next tender whichever is earlier. If there will be government holiday on any last day of the above schedule, the tender process will continue on the just next working day.



Director

Rajendra Institute of Medical Sciences
Ranchi.