

राजेन्द्र आयुर्विज्ञान संस्थान

(झारखण्ड सरकार का एक स्वयत्तशासी संस्थान)
राँची-834009(झारखण्ड)
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RAJENDRA INSTITUTE OF MEDICAL SCIENCES

(An Autonomous Institute under Govt. of Jharkhand)
Ranchi-834009(Jharkhand)
Phone: 0651-2541533, Fax: 0651-2540629,
Email : rimsranchi@rediffmail.com

Dear Student,

You will be happy to know that the Inaugural Graduation Ceremony of the Institute will be held on **18th October 2016**. We would appreciate your presence on this occasion to receive your Degree in person.

The fee payable for 1. **the Graduation Ceremony is Rs. 1000 (UG and PG).**

2. for degree certificate Rs. 600/- for PG and Rs. 1000/- for UG
(fee to be paid to Ranchi University)

The fee can be paid in cash or by D/D payable to Director RIMS, payable at Ranchi

You are requested to fill up the enclosed form (*Form-A*) and return the same to the **STUDENTS' SECTION** latest by **7th October 2016**. Please note that admission to the Graduation Ceremony will be subject to:-

- (i) Clearing all outstanding dues, if any.
- (ii) Having the **ENTRY PASS** which can be obtained from **Students' Section** on the date mentioned in the schedule.
- (iii) Reporting for rehearsal at the RIMS auditorium on the date/time mentioned in the schedule.

The formal academic gowns which you need to wear for receiving the degree will be available in the Institute on security deposit of **Rs. 1000** (refundable for both UG and PG). The gowns must be returned immediately after the Graduation Ceremony and you can claim refund of deposit. The issue of gowns will start at **10:00 am on 17th October 2016**. Should you wish to have your parents or guardians to attend the Graduation ceremony, we will be very happy to extend an invitation.

Please write to the **STUDENTS' SECTION** latest by **7th October 2016**. (Maximum of two) giving names and address of your parents or guardians in the enclosed *Form-B*.

We look forward to seeing you at the Graduation Ceremony with best wishes for a bright future as a RIMS alumnus.

Yours sincerely
Dean, RIMS Ranchi.

Mr. /Ms.
University Roll No.....
Department (PG).....